

Job Description

Exhibition Designer - Maternity Cover

About us:

Cultural Innovations are a multi-disciplinary team of strategists, designers, cultural masterplanners, interpretation planners and creative thinkers. Based in Southbank, London, we work with museums, visitor attractions, science centres and heritage sites across the globe, helping them to find the right solutions for their locations and audiences.

Role Overview:

This full-time position is maternity cover with a contract period of 12 months, with potential to extend.

Working within a dynamic team predominantly on international museum and exhibition projects, you will be ready to develop your design skills by working with the Director of Design, Senior Designers and project development staff on a diverse range of projects and proposals.

You will be responsible for helping to produce design deliverables from pre-concept through to technical design stage in collaboration with colleagues, clients and delivery partners.

A good knowledge of the following design tools is required:

- AutoCAD
- Sketch-up
- Hand skills
- InDesign
- Photoshop
- MS office

Communication is an important part of the job and a key element to working within the team. You will be comfortable working in a hybrid format, with three days office-based and two days working from home, communicating via email, calls and on-line platforms such as Teams.

There will be opportunities to contribute to the creative process within the team. An important part of this is keeping up with current trends and visiting exhibitions and visitor experiences. You will have the ability to share this research with the other members of the team.

Responsibilities:

- Working with and supporting the Design and Interpretation teams
- Developing designs through hand-drawn sketches, CAD drawings and computer modelling
- Creating 3D visuals and models
- Preparing reports, presentations and proposals.
- Attending client meetings and presentations
- Documenting meetings

Typical Activities:

The specific details of the role vary depending on the status of projects. These may include:

- Attending design and creative meetings, sharing ideas, taking a record of meetings.
- Producing attractive and effective designs.
- Communicating with senior team members to receive feedback.
- Liaising effectively with team members and external colleagues.
- Supporting the team throughout the execution of design for delivery.
- Procuring materials and samples and preparing these for presentation.
- Assisting with the production and collation of design reports and presentations for client submission.

Skills Required:

- Adeptness with leading design software packages
- Some creative industry experience
- Good organisational skills that support the rest of the design team
- The ability to work with the team to meet tight and demanding deadlines
- The ability to carry out targeted design-related research
- The motivation to maintain and improve design standards and progress personally
- Consistency in the quality of delivery

From time-to-time there may be a need to work hours that aren't typical, so a flexible approach is needed to get the best from the job and gain the most from the opportunity.

To Apply:

- Please submit a CV, covering letter and examples of work/portfolio to Valessy Cazas: valessy@culturalinnovations.com
- Application deadline: 21 May
- If you have any queries regarding the role please contact Valessy